

**Tennessee Association for the Gifted
Curriculum Award Guidelines**

Please contact Blair Trotz (blair.trotz@tag-tenn.org) with any questions.

All submissions must be emailed to blair.trotz@tag-tenn.org by September 15, 2018.

Please include all documents in one email.

- Complete copies of your unit and all support materials
- Completed Award Nomination Form scanned and included in email (see below)
- Completed Copyright Verification Form, if appropriate (see below)
- Any individual may submit or sponsor only two (2) units total per year.
- You must be a member of TAG to participate.

Lead authors of winning curriculum units will be notified in writing no later than September 30, 2018 to ensure winners can make arrangements to attend the TAG Annual Convention to receive their award. While qualitative feedback will be sent to the lead author, actual copies of rubrics used by scorers will not be distributed.

Before a unit will be evaluated the following must be present:

- A goal statement for unit/objective tied to national or state standards and benchmarks.
- Unit to rubric explanation: For each attribute in the rubric, explain how the submitted unit addresses the criteria found in that attribute. This might include highlights of lesson elements that address differentiation, opportunities for talent development, how student growth is measured, etc. For example, Evidence of Use: "The unit was used in two 4th grade, heterogeneous classrooms. Students demonstrated growth through pre/post tests, reflective journals and teacher-student interviews. The results indicated increased knowledge of the content and skills in the area of cultural anthropology." State concepts, principles, methodologies and dispositions should be included in unit explanation.
- Self-assessment: For each of the criteria included in the rubric, explain how the submitted unit addresses the criteria/attributes. For each section, include a summary of the ways the unit demonstrates the criteria. For example, this might include highlights of lesson elements that address differentiation, opportunities for talent development, how student growth is measured, etc.
- Unit submissions must be self-contained. Everything that is needed for evaluating the unit must be submitted with the unit and be formatted in way that can easily be loaded onto the TAG Members' Only Website (PDF documents are preferred). Evaluators will not do outside research.
- To be considered for an award, submitted units must include evidence of effectiveness (student growth). This can include copies of student work samples, pre/post assessments, student case study describing individual student growth as result of this unit.
 - o Note: the student work samples will not be made public or posted on the TAG Members' Only website
- The unit must demonstrate appropriate challenge for use with gifted students grouped in heterogeneous instructional settings or gifted classrooms.
- Written components of the unit must be complete and substantive. For example: unit must be written to allow outside teachers to implement individual lessons. This would include activities, resources, step by step instructions, teacher questions/talk, and background information for teacher knowledge. Again, all materials must be formatted.
- The unit must be aligned to State/Common Core standards. Include a list of the State or Common Core standards that are addressed with this unit of study.

Curriculum Award Nomination Form

Thank you for your interest in nominating a curriculum unit for the TAG Curriculum award. We look forward to reviewing the curriculum unit. Please refer to and follow the guidelines and complete this nomination form.

Your submission must be sent by September 15, 2018 to be eligible.

*You must be a TAG member to be eligible to submit.

***Copyrighted units that cannot be shared with TAG members are not eligible for submission.**

Are you the author (or one of the authors) of this unit? _____ Yes _____ No

(If no, please submit written permission from the author to submit this unit for competition.)

If yes, please be sure that you do not enter more than two units in the competition. If you are one of the authors, please include a list of all the names, addresses, emails, and phone numbers of the other authors.

Please indicate the one category that best fits the curriculum unit you are submitting:

_____ This unit was designed for use in a heterogeneous classroom.

_____ This curriculum was designed for use in a gifted education program.

Please indicate the grade level focus for your unit (choose only one):

_____ PK – Grade 2

_____ Grades 3-5

_____ Grades 6-8

_____ Grades 9-10

_____ Grades 11-12

Please indicate the academic focus for your unit (i.e. math, science, language arts, etc):

Copyright Verification Form

Curriculum Title _____

Authors (list all): Please indicate if multiple authors are involved on this form and attach additional page with each author's information if necessary.

_____ **Single author** _____ **Multiple authors**

Author's Name: _____

Address: _____

Telephone & Fax Numbers: _____

Email address: _____

Author's Name: _____

Address: _____

Telephone & Fax Numbers: _____

Email address: _____

I (we) own the copyright to this curriculum. _____ **Yes** _____ **No**

If no, who owns the copyright?

Name: _____

Address: _____

Telephone & Fax Numbers: _____

Email address: _____

I (we) own the copyright and give TAG permission to reproduce and distribute this curriculum. I (we) understand that I (we) will not receive compensation from TAG.

MUST BE SIGNED BY ALL THE AUTHORS. Use additional pages if needed.

I have received permission from all of the owners of the copyright of this curriculum to submit to the TAG Curriculum Awards and assume responsibility for copyright violations regarding submission of this material and hold TAG harmless.

All of the above statements regarding the submission's copyright are true to the best of my knowledge.

Signature of submitter of curriculum

Date